



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

(Accredited with A+ Grade by NAAC)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/Convocation/2026/ 4122

Date: 4-06-2026

Subject: Regarding Photo upload circular for Mid Year Conferment 2026 Convocation Certificate.
(For Students).

Circular

This is to inform all concerned that the University has decided to organize Mid Year Conferment 2026 in the month of July/August-2026. Students who have met all the requirements for their degree/diploma and passed in the Winter-2025 Examination are eligible to receive their Final Degree/Diploma certificates after the convocation.

Students whose photo are not visible/available or display "No Image Available" in their respective student portal are required to upload their photograph by logging in with their credentials on the Student Portal (<https://www.student.gtu.ac.in/>). The uploaded photograph will be updated in the Convocation Certificate only after approval from the respective Institute. The same photograph will be used for printing the certificate.

Students are requested to upload their latest passport size colour photo in JPG latest by 20-06-2026.

Passport Photograph Requirements

Acceptable:

1. Clear image must be in .Jpg format.
2. Image Size should be less than 100kb.
3. Photo Dimensions: At least 45mm High X 35mm wide (Do not trim photos if bigger).
4. Head Size: 32mm to 36mm from Top of Head (Not Hair) To Bottom of Chin.
5. Neutral Expression, Mouth Closed.
6. Good Lighting, No Shadows behind Head or On Face.
7. Eyes Looking Directly At Camera.
8. Plain, Light-Coloured Background.
9. High Resolution, Good Quality Paper.

Not Acceptable:

1. Image size more than 100kb
2. Shadows behind head
3. Red eye(s)
4. Background not plain
5. Photograph size too small
6. Head size too Big or too small



5 - Star Rating in GSIRF
(Gujarat State Institutional Rating Framework) - 2024



In Top 50 universities under the 'Innovation' category
and Top 100 under 'State Public University' category for 2025



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Computer Engineering (Cyber Security) Course
under 'Tier-1' category has been accredited by



Head Office :

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Ph : +91 079-23267521/570

e-mail : info@gtu.ac.in

Website : www.gtu.ac.in

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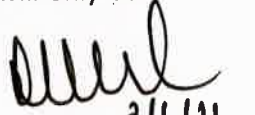
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7. Flash reflections from glasses or tinted glasses
8. Glasses frames Covering Eyes
9. Eyes looking away from the came
10. Face not front onto the camera
11. Mouth open, unnatural expression
12. Ink marks or indentations
13. Grainy, Pixelated Or Blurry Images
14. Image with any type of rubber stamp markings.

Students who do not upload their updated photograph within the given time will have their Degree/Diploma Certificate printed with the current photograph already available with the University. Once the Certificate is printed, the photograph cannot be changed under any circumstances.

If a student fails to upload their photograph (or if the photo is missing or shows "No Image Available" in their student portal), the Degree/Diploma Certificate will not be printed. In this case, the Certificate will only be issued 5 to 6 months after the student submits the photograph.


Registrar 3/6/26

CC To:

1. PA/PS to Hon'ble VC
2. PA to Registrar
3. All section heads of the University
4. All the Institutes affiliated with the University for information and necessary action



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Step to change photo for student only:

1. Login/register on the student portal www.student.gtu.ac.in

2. Click in edit icon  under your photo on left top corner in the dashboard.



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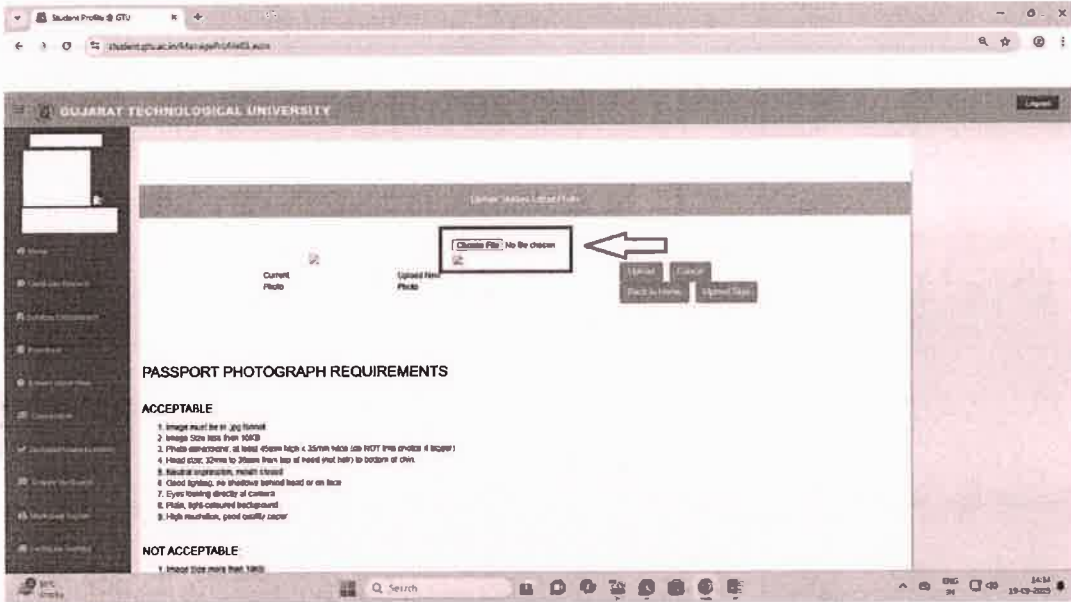
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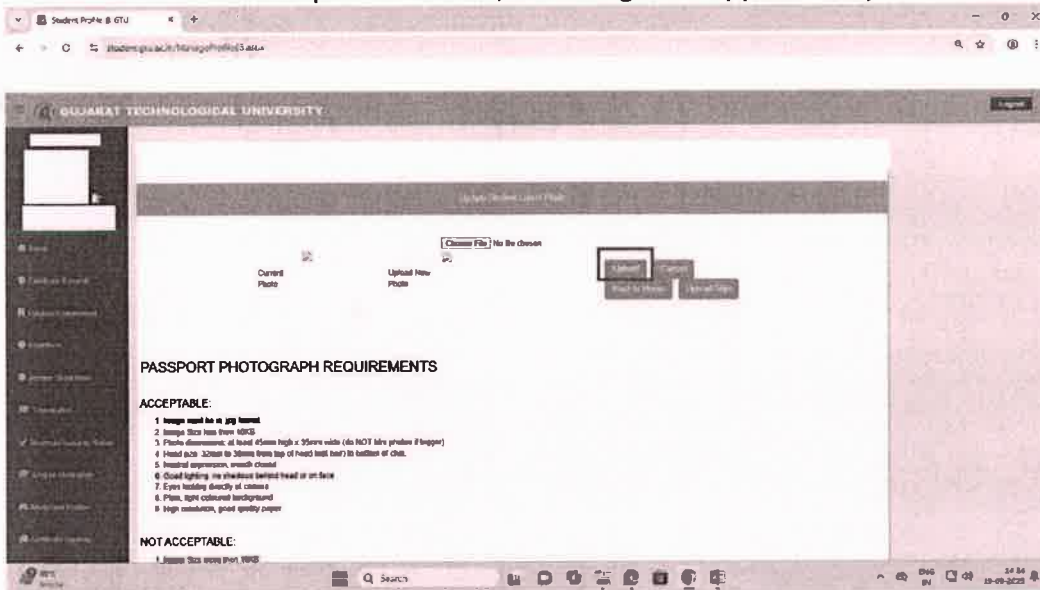
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3. Click on "Choose file" button and select the photo which you want to upload.



4. Then click on "Upload" button, a message will appear "Request sent to Admin".



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5. Photo change approval request sent to your respected institute.
6. Then your institute will approve your new photo, the same photo will appear in convocation application.

Note: Your uploaded photograph will only be updated on the Convocation certificate once it is approved by your Institute. This institute approval must be completed before the mentioned deadline for the same.



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